



Request for Proposals - CLUE Program Enhancement and Graduate Student Support

Purpose: To support research and extension projects and graduate student activity related to the mission of the Center for Land Use Efficiency including projects related to agricultural and urban land use. Projects that involve collaboration among center faculty, affiliates, and state and county specialists are strongly encouraged. Proposals that move ideas forward with the Future Urban Landscapes of Florida are also encouraged.

Eligibility: All CLUE faculty are eligible to apply. Proposals must be led by core CLUE [faculty](#). Affiliate faculty are encouraged to collaborate with core faculty on proposal ideas.

Proposal format:

- A. Title of project
- B. Name and e-mail of faculty contact
- C. Justification (250 words max.) – Why is this project important? Why should it be funded now?
- D. Project objectives and brief description (250 words max.) – What are you proposing?
- E. How will the funding be used? Name graduate student if applicable.
- F. Plan of work. Must include a seminar if requesting funding for a graduate student (e.g. Departmental seminar, conference, etc.).
- G. Final deliverable – What will be the final deliverable/s? Please specify deliverables relevant to this funding cycle. All projects should lead to peer-reviewed research and extension publications, and possibly conference presentations.
- H. Timeline – Funds must be spent by June 30, 2026. All awards provide funding for one year. Funding for two-year master's and four-year Ph.D. students will need to be requested annually. Please note, this request for proposals is being released in anticipation of having a budget to support this program, and we hope to provide awards to recipients in July 2025.

Budget: Please describe and justify the budget request, noting any outside sources of support, along with a table similar to the example provided on the following page, the department ID the funds will be transferred to, and the name and email of the staff member that will process this award. Voluntary cost-share is preferred, but not required. If including cost-share, be sure to incorporate this into the total budget, and include a letter of commitment.

Program Enhancement budget: Awards can be used for salaries, materials, and travel that is essential to completing projects. Conference travel is generally considered non-essential. Funds cannot be used for food, awards, or giveaway items. Label and summarize which portions of your budget are expenses or OPS.

Graduate Student budget: Awards must be used for graduate student stipend and tuition.

Available funding: Total available funding is approximately \$150,000. Maximum request per proposal is \$30,000 for Enhancement and Graduate Student requests **combined**. For situations that warrant larger requests inquire with Dr. Michael Dukes (mddukes@ufl.edu) prior to submission. All awards are contingent upon legislative allocation.

EXAMPLE BUDGET TABLE

Faculty Department ID: 00009876		
Fiscal Contact to Process Award (name, email): Deeta Matters		
Program Enhancement Budget	Description	Amount
Salary	OPS @ \$15/hour	\$15,600
Fringe	@ 4.2%	\$656
Materials	Supplies, sample processing	\$1,000
Graduate Student Budget	Description	Amount
Stipend	12 month .50 FTE	\$30,000
Fringe	@ 11.6%	\$3,480
Tuition/Fees		\$12,740
Total CLUE Request (30K max)		\$30,000
Remaining Cost/Total Cost-share		\$33,476

Important dates: Proposals due January 17, 2025. Notifications on or about February 24, 2025.

Submit proposals to: Melissa Friedman, melimel@ufl.edu. Proposals will be accepted by e-mail until January 17, 2025 at 11:59 pm. You will receive an email confirming receipt of your proposal.

For further information: Please contact Dr. Michael Dukes, mddukes@ufl.edu or Melissa Friedman, melimel@ufl.edu.

Evaluation and ranking criteria:

Criteria	Possible Points	Points Awarded	Comments
Relevance to urban or agricultural land use	15		
Current on deliverables from past CLCE/CLUE grants if applicable	10		
Collaboration with CLUE faculty/affiliate faculty, state specialists, and/or county faculty	15		
Clear plan for future extramural funding	5		
Innovation	10		
Deliverables include peer-reviewed research and/or extension publication	10		
Voluntary cost-share (preferred is extramural funds but must be direct cost or extramural in-kind)	15		
Stayed within/met proposal guidelines, including clear budget breakdown and details for processing the award	10		
Actively participates in CLUE activities	10		
Total Points	100		

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